

**The Corporation of the  
TOWNSHIP OF ATHENS**

**1 Main Street W., P.O. Box 189  
Athens, ON K0E 1B0  
613.924.2044**

**Darlene Noonan, CAO/Clerk-Treasurer**

RFP CLOSING DATE IS **May 6, 2019 @ 12:00 p.m.**

RFP Opening date: **May 6, 2019 @ 7:00 pm Council Chambers**

(The Township reserves the right to refuse any and all RFP's that in its sole discretion, are not in the interest of the Township of Athens. The lowest or any RFP will not necessarily be accepted.)

**RFP for Road Work Contract No. 2019-02**

**PROJECT: HL3 Hot mix resurfacing Village Streets**

The asphalt surface is to be paved to the average depth specified in the RFP documents and shall have a 2% cross fall from the centre of the two driving lanes or applicable super elevation.

Tack coat not required for this RFP

Location where new asphalt meets existing asphalt will be milled joint including asphalt driveways

All preparation work and signage will be done by the contractor

**MAJOR QUANTITIES:**

- 1) 675.0 Tonnes of HL3 hot mix asphalt

Specifications and RFP forms may be obtained from:

Chris Fenlong, Road Superintendent

or

Darlene Noonan, CAO/Clerk-Treasurer

1 Main Street W., P.O. Box 189

Athens, ON

K0E 1B0

**TOWNSHIP OF ATHENS  
CONTRACT NO. 2019-02**

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**Name of Firm (Contractor)**

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**Address & Telephone Number**

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**Name & Position of Person Signing for Firm**

RFP for:       Supply and placement of HL3 hot mix asphalt.

Location: Village of Athens Township;  
Reid Street, Joseph Street, Wiltse Street West

**RFP Closing Date: May 6, 2019 @ 12:00pm**

**RFP Received by:  
Darlene Noonan, CAO/Clerk-Treasurer  
1 Main Street W., P.O. Box 189  
Athens, ON  
K0E 1B0**

**Township of Athens**  
**Special Provisions – General**

**CONTRACT NO. 2019-02**

The Contractor has carefully examined the plans, provisions, specifications and conditions described herein as part of the work to be done under this contract. The contractor understands and accepts the said plans, provision, specifications and conditions for the prices set forth in this RFP, and hereby offers to furnish all materials except as otherwise specified in the contract, and to complete the work in strict accordance with the said plans, provisions, specifications and conditions.

The Contractor understands and accepts that the quantities shown are estimated only, and are subject to increase, decrease or deletion entirely by the municipality, if found not to be required.

Notification of acceptance shall be given by the municipality in writing, and upon such notification, this RFP shall form the agreement between the Contractor and the municipality.

The successful bidder shall commence work at the site in accordance with the Road Supervisor after notification to commence work.

The Contractor shall diligently prosecute his work on this contract to completion on, or before August 16<sup>th</sup> 2019. In the event that the road work in this contract is not finished in the prescribed time, the Contractor will pay the municipality the sum of Two hundred and fifty dollars (\$250.00) per day for each and every calendar day's delay in finishing the work.

However, if the time limit above specified is not sufficient to permit completion of the road work by the Contractor working a normal number of hours each day or week, an extension of time may be granted, in writing, by the Administrator of the municipality.

An application for an extension of time shall be made in writing, by the Contractor to the municipality, at least ten (10) days prior to the date of completion fixed by this contract.

Failure by the successful bidder to meet the above requirements will entitle the municipality to cancel the award of the contract. The municipality may then award the contract to one of the other bidders or take such other action as it chooses.

**\*\*\*\*RFP Award is all subject to Council and/or Budget Approval\*\*\*\***

## **TOWNSHIP OF ATHENS**

Contract No. 2019-02

### **RFP REQUIREMENTS**

#### **Basis of Rejection of RFP**

RFP's may be rejected for any one of the following reasons:

1. Bids received after closing.
2. Bids received on other than the RFP form supplied.
3. Bids not completed in ink or by typewriter.
4. All items not bid (except where tender form clearly states that award may be made for individual items)
5. Qualified or conditional bids.
6. Bids not properly signed and sealed.

#### **Liability Insurance**

The Contractor shall take out and keep in force until the date of acceptance of the entire work by the municipality, a comprehensive policy of public liability and property damage insurance acceptable to the municipality providing insurance coverage in respect of any one accident to the limit of at least \$2,000,000.00 exclusive of interest and cost, against loss or damage resulting from bodily injury to or death of, one or more persons and loss of or damage to property and such policy shall name the municipality as an additional insured thereunder and shall protect the municipality against all claims for all damage or injury including death to any person or persons and for damage to any property of the municipality or any other public or private property resulting from or arising out of any act or omission on the part of the Contractor or any of his servants or agents during the execution of the contract and the Contractor shall forward a certified copy of the policy or certificate thereof to the municipality before the work is started.

#### **Worker's Safety Insurance**

The successful bidder must obtain and forward to the Township, a "Letter of Clearance" from the Workplace Safety and Insurance Board stating he/she is in good standing with the Board. This letter must be provided before the contract is signed or any work starts on any site. Upon completion of the work and before a completion payment is made, the Contractor must once again submit evidence that he is in good standing with the Workplace Safety and Insurance Board.

#### **Occupational Health and Safety Act**

Bidders should note that where the provisions of the Occupational Health and Safety Act of Ontario and Regulations apply to the services to be provided under a contract resulting from this quotation, and all the responsibilities and obligations imposed upon the "Contractor" under this Act must be assumed by the bidder. All costs of service/materials required to fulfill these obligations shall be included in the contract price quoted. Should the Corporation be aware of any violations of the Act and Regulations, a notification will be made to the appropriate authorities. Where so warranted, work could be suspended or indeed terminated with no cost to the Corporation.

#### **Fairness is a Two-way Street Act**

As part of the contract, the Contractor will be required to sign a declaration stating that neither the Bidder/Contractor nor any proposed sub-contractor is a person who resides in the Province of Quebec.

# TOWNSHIP OF ATHENS

Contract No. 2019-02

## Itemized Bid

In accordance with the first paragraph of the RFP, the Contractor hereby offers to complete the work specified in this contract for the following unit prices:

No.	Spec. #	Description	Estimated Quantity	Unit Price	Total
		<b>Village Streets (Athens)</b>			
1.		Fine grade & compaction	5600 square metres	\$	\$
2.	OPS.SPEC.	HL3 hot mix asphalt	675.0 Tonnes	\$	\$
3.				\$	\$
				\$	\$
				\$	\$
	<b>TOTAL</b>				\$

Sub Total \$ \_\_\_\_\_

H.S.T. \$ \_\_\_\_\_

**Total Tendered Price \$ \_\_\_\_\_**

# TOWNSHIP OF ATHENS

Contract No. 2019-02

## Special Provisions – Items

### General for all Hot Mix Items:

The asphalt cement to be supplied by the Contractor for all work under this contract shall be performance graded asphalt 58-28

Prior to paving, the Contractor shall carry out any preparatory work required, including sweeping of debris off existing pavement.

- Driveways and Entrances – All driveway intersections and entrance tie-ins are to be included in the unit price
- Traffic Protection – All signage and traffic protection in accordance with Book 7 shall be the responsibility of the Contractor.

### Part “A” – Athens village streets

1. Location of Work: Reid Street, Joseph Street, Wiltse Street West
2. Scope of Work: The Contractor will clean all debris from entire existing overlaid portion of road surface with sweeping machine. Place 50mm HL3 hot mix asphalt over existing asphalt or fine grade granular areas as required with the Proper 2% cross fall each way to the edge of asphalt from the centre of the road

#### Item No. 1. Fine Grade & Compact

The Contractor will fine grade and compact with a 2% cross fall from centre of the two driving lanes with grading and compacting machinery.

#### Item No. 2. Place and compact HL3 asphalt

The Contractor will place and compact HL3 asphalt with a self-propelled machine and compact. Any Hand work for drainage and driveway tie in areas to be included in the price.

Length: 700 metres (0.7km)

Width: 8.0 metres (26 ft.)

Depth: 50 mm (2")

- Please note:**
- \* Reid Street, Wiltse Street West and approximately 100m of Joseph Street will require fine grading and compaction prior to placement of HL3 asphalt. Fine grading work to be included in item No. 1 price.
  - \* Balance of Joseph Street will be overlaid.